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718-631-1110 718-631-1314 fax

www.mksallc.com

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have received the Mandatory Sexual Harassment Training provided by MKSALLC.

I understand that the full written Policy is also available for my review at any time on their website [WWW.MKSALLC.COM](http://WWW.MKSALLC.COM).

Please Initial:

\_\_\_\_\_\_\_\_\_ I have viewed/read the training materials on Sexual Harassment in the workplace.

\_\_\_\_\_\_\_\_\_ I understand that I can report any incidences of Sexual harassment to a Supervisor/Manager at MKSA or directly to the Executive Directors Annie Vigliotti or JoAnn Scanlon

\_\_\_\_\_\_\_\_\_ I do not have any questions regarding this training at this time.

I have the following questions about the training and/or policy on Sexual Harassment:

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Please forward this form to Compliance@MKSALLC.com. An answer to your question will be sent to you via the email this form is received within 72 hours.

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**Signature** of Employee/Independent Contractor **Discipline**